



NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR

(An Institute of National Importance)

G.E. Road, Raipur, Chhattisgarh- 492010

NITRR/R-1/2024 /489

Date: 11.07.24

54th meeting of Finance Committee

MINUTES

The 54th meeting of the Finance Committee of NIT Raipur was held on 11.07.2024 from 11:00 AM onwards in the Mini Conference Hall of the Institute.

Following members were present in the meeting:

1	Dr. Suresh Haware	Chairman, Finance Committee-NIT Raipur
2	Prof. N.V. Ramana Rao	Director, NIT Raipur
3	Ms. Veena Dunga	Deputy Secretary, Ministry of Education, [Representative of Joint Secretary, (TE), Ministry of Education, attended through online mode.]
4	Shri Harihara Sundaram.S	Under Secretary (IFD), Ministry of Education, [Representative of Joint Secretary and Financial Advisor, NITs Ministry of Education, attended through online mode]
5	Dr. Rajiv Prakash	Director, IIT Bhilai, attended through online mode.
6	Dr. Shrish Verma	Professor, NIT Raipur
7	Dr. P.Y. Dhekne	Registrar (I/C), NIT Raipur

The Chairman welcomed all the members present in the meeting. After ascertaining the quorum, the Chairman permitted the Member Secretary, Finance Committee to present the agenda items. The agenda-wise resolutions of the meeting are as under:

Sr. No	Agenda Points
54.1	To confirm the minutes of the 53 rd meeting of the Finance Committee held on 09.01.2024.
Resolution	The minutes were circulated among the members of the Finance Committee and no comments on the minutes were received from the Members. Hence the Committee confirmed the minutes of the meeting of 53 rd meeting of the Finance Committee held on 09.01.2024.
54.2	To note the action taken report (ATR) on 53 rd Meeting of FC of NIT Raipur.
Resolution	The Action taken report on the minutes of 53 rd meeting of the Finance Committee was noted by the Committee.

54.3	To consider and recommend the salary enhancement of Assistant Registrar, Assistant Engineer, Junior Engineer & Head Clerk working on Contract.																																																																																																																				
Resolution	The Finance Committee deliberated on the justifications and the recommendations for the salary enhancement of non-teaching employees engaged in contractual basis and recommended the enhancement in the salary of the Assistant Registrar, Assistant Engineer, and Junior Engineer & Head Clerk and other contractual employees as per following. <i>Table-I</i> <table><tr><th>S.No.</th><th>Name of the Post</th><th>Total Contract Employees</th><th>Current consolidated pay</th><th>Revised Consolidated initial Pay w.e.f. 01.07.2024</th><th>Yearly enhancement in Consolidated Pay</th></tr><tr><td>1</td><td>Technical Assistant-III</td><td>14</td><td>26722</td><td>35400</td><td rowspan="6">Every year a new consolidated remuneration will be fixed on July 1 considering the increase in consumer price index and the inflation. This increase will be applicable to all these employees and in addition there will be an enhancement of 3% in the revised consolidated initial remuneration w.e.f. 01.07.24. However, this enhancement will be based on the Appraisal Report with the award of overall grading of 'Good'/'Very Good'.</td></tr><tr><td>2</td><td>Accountant</td><td>2</td><td>26722</td><td>35400</td></tr><tr><td>3</td><td>Head Clerk</td><td>1</td><td>29637</td><td>35400</td></tr><tr><td>4</td><td>Junior Engineer (Electrical)</td><td>1</td><td>29637</td><td>35400</td></tr><tr><td>5</td><td>Assistant Engineer</td><td>1</td><td>33000</td><td>44900</td></tr><tr><td>6</td><td>Assistant Registrar</td><td>1</td><td>33000</td><td>56100</td></tr><tr><td colspan="2">Total</td><td>20</td><td colspan="3"></td></tr></table> <i>Table-II</i> <table><tr><th>S.No.</th><th>Current Contractual Post</th><th>No. of Contract Employees</th><th>Current consolidated pay</th><th>Current Pay equivalency as Daily Wage rate</th><th>Revised Consolidated Initial Pay w.e.f. 01.07.2024</th><th>Yearly enhancement in Consolidated Pay</th></tr><tr><td>1</td><td>AG-IV</td><td>30</td><td>20181</td><td>Unskilled</td><td>21500</td><td rowspan="10">Every year a new consolidated remuneration will be fixed on July 1 considering the increase in consumer price index and the inflation. This increase will be applicable to all these employees and in addition there will be an enhancement of 3% in the revised</td></tr><tr><td>2</td><td>Cleaner/AG-IV</td><td>1</td><td>20181</td><td>Unskilled</td><td>21500</td></tr><tr><td>3</td><td>Lab Attendant</td><td>14</td><td>20181</td><td>Unskilled</td><td>21500</td></tr><tr><td>4</td><td>Pump Operator</td><td>3</td><td>20181</td><td>Unskilled</td><td>21500</td></tr><tr><td>5</td><td>Laboratory Assistant</td><td>9</td><td>20181</td><td>Unskilled</td><td>23800</td></tr><tr><td>6</td><td>Electrician</td><td>1</td><td>22754</td><td>Semi-Skilled</td><td>23800</td></tr><tr><td>7</td><td>Time Keeper</td><td>1</td><td>22754</td><td>Semi-Skilled</td><td>23800</td></tr><tr><td>8</td><td>AG-III</td><td>5</td><td>22754</td><td>Semi-Skilled</td><td>23800</td></tr><tr><td>9</td><td>Driver</td><td>1</td><td>26722</td><td>Skilled</td><td>28400</td></tr><tr><td>10</td><td>Office Assistant</td><td>1</td><td>26722</td><td>Skilled</td><td>28400</td></tr></table>						S.No.	Name of the Post	Total Contract Employees	Current consolidated pay	Revised Consolidated initial Pay w.e.f. 01.07.2024	Yearly enhancement in Consolidated Pay	1	Technical Assistant-III	14	26722	35400	Every year a new consolidated remuneration will be fixed on July 1 considering the increase in consumer price index and the inflation. This increase will be applicable to all these employees and in addition there will be an enhancement of 3% in the revised consolidated initial remuneration w.e.f. 01.07.24. However, this enhancement will be based on the Appraisal Report with the award of overall grading of 'Good'/'Very Good'.	2	Accountant	2	26722	35400	3	Head Clerk	1	29637	35400	4	Junior Engineer (Electrical)	1	29637	35400	5	Assistant Engineer	1	33000	44900	6	Assistant Registrar	1	33000	56100	Total		20				S.No.	Current Contractual Post	No. of Contract Employees	Current consolidated pay	Current Pay equivalency as Daily Wage rate	Revised Consolidated Initial Pay w.e.f. 01.07.2024	Yearly enhancement in Consolidated Pay	1	AG-IV	30	20181	Unskilled	21500	Every year a new consolidated remuneration will be fixed on July 1 considering the increase in consumer price index and the inflation. This increase will be applicable to all these employees and in addition there will be an enhancement of 3% in the revised	2	Cleaner/AG-IV	1	20181	Unskilled	21500	3	Lab Attendant	14	20181	Unskilled	21500	4	Pump Operator	3	20181	Unskilled	21500	5	Laboratory Assistant	9	20181	Unskilled	23800	6	Electrician	1	22754	Semi-Skilled	23800	7	Time Keeper	1	22754	Semi-Skilled	23800	8	AG-III	5	22754	Semi-Skilled	23800	9	Driver	1	26722	Skilled	28400	10	Office Assistant	1	26722	Skilled	28400
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12	Field Consultant-III	2	26722	Skilled	28700	
13	Matron-II	1	26722	Skilled	28700	
Total		75				

This enhancement will be applicable from the date of approval of the proposal by the BoG. The FC further directed Institute to fill the vacant posts on regular basis as early as possible, and instructed to fill the vacant promotional posts through deputation.

54.4

To Consider and recommend the revision in salary of Trainee Engineer, Trainee Technicians -I, and Trainee Technicians -II (On Contract) posts to be advertised.

Resolution

The Committee was apprised that the services of Trainee Engineer, Trainee Technicians-I and Trainee Technician-II (working on contract) are crucial to the functioning of High-end DATA Centre, Central Computer Centre and Networking/Telecommunication, ICT infrastructure of the Institute.

To retain the highly skilled technical staff the stipend of the Trainee Engineer, Trainee Technician-I, Trainee Technician-II, the Finance Committee recommended the revision of their remuneration as tabled below:

Table I

Sl. No.	Name of the Trainee Position	No. of Position	Current Remuneration	Revised Consolidated Remuneration	Period of Engagement	Extension of traineeship
1	Trainee Engineer	3	30,000	45,000	Initially for 1 year	Extendable up to maximum 2 years (1 year each on occasion)
2	Trainee Technician-I	2	25,000	35,000		
3	Trainee Technician-II	4	23,000	30,000		
4	Trainee Office Assistant	1	Fresh position	25000		
5	Trainee MTS	2	Fresh position	20000		

Further, the Finance Committee recommended for advertisement of above trainee positions incorporating the fresh position of Trainee Office Assistant.

54.5

To Consider and recommend the proposal for installation of Electric Vehicle Public Charging Station in front of Golden Tower, NIT Raipur campus as per Revenue Sharing Model of Ministry of Power through Open Bidding system to BOG for approval.

Resolution

The Finance Committee considered the matter, and it was apprised to the Committee that the proposal is as per the guidelines of MoE and the execution of the installation of Electrical Public Charging Station will be done through open bidding system.

Revenue to the Institute: ₹ 1.0 per kWh if Charge Point Operator (CPO) is Govt/Public Entity or at discovered price through bidding with floor price ₹ 1.0 per kWh in case if CPO

	<p>is private entity</p> <p>The period of engagement: Initially for a period of 10 years which may be extended further on satisfactory operation/compliance of norm.</p> <p>The Finance Committee recommended the installation of Public Charging Stations in the existing Institute Campus in front of the Golden Tower.</p>
54.6	To consider and recommend the delegation of financial power of allowing respective wardens to procure necessary electrical consumables, recurring items, and hiring of services of electrical consumables directly from Hostel Funds for streamlining Electrical Maintenance at Boys and Girls Hostel to BoG for approval.
Resolution	The Finance Committee recommended the proposal of delegating Financial Powers to the respective wardens of the Hostels (Girls & Boys) for procurement of necessary electrical consumables directly from Hostel Funds for Installation, repair and maintenance of Electrical Items with a limit of Rs. 5 Lakh/ year which is same as delegated to the HoDs.
54.7	To consider and adopt the policy of House Building Advance Rules (HBA)-2017 as per Ministry guidelines, government of India OM No 1.17011/11(4) 2016-H-III in the Institute.
Resolution	<p>The Finance Committee went through the proposal of grant of House Building Advance extended to Central Government Employees under the guidelines of Ministry of Housing & Urban Affairs. The Committee was apprised that the House Building Advance has been extended to other Central Govt. Employees and Employees of Autonomous Bodies of various Ministries.</p> <p>It was advised by the Ministry officials to send the proposal to the Ministry for consideration and perusal of the Finance Division for examining the proposal and extension of the same to the employees of the Institute.</p>
54.8	To consider and recommend the Fee waiver for MCA Students of ST/SC reservation Class
Resolution	The fee waiver of the Tuition SC/ST students of MCA program was not approved by the Finance Committee.
54.9	To consider and recommend the remuneration of external Examiner for the evaluation of M.Sc course dissertation and conducting Viva-Voice Examination.
Resolution	The Committee considered the recommendations of the designated committee to fix remuneration for experts called for viva-voce of students of M.Sc. Programs offered by the Institute. The FC recommended remuneration of an amount of Rs. 1000/per students for final Viva-Voce of MSc. Students with a ceiling of Rs. 10000/exam.
54.10	To consider and recommend transfer of pensioner liability in case of Prof Anupam Shukla, Former Associate Professor NIT Raipur

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54.11	To consider and approve the proposal for the recruitment of a Library Trainee at Central Library & Architecture Library (On Contract).
Resolution	The Finance Committee recommended hiring of 5 Library Intern for Central Library and 1 Library Intern for Architecture Library with a stipend of Rs 25000/Month for a period of one year.

As there was no other item for discussion, the meeting ended with a vote of thanks to the Chair.



Dr. P.Y. Dhekne
Registrar (I/C) & Member Secretary



Dr. Suresh Haware
Chairman, BoG